FRATERNITY & SORORITY SOCIAL EVENT NOTIFICATION FORM
OFF-CAMPUS

This form is to be used for off-campus mid-week functions. Please complete this form and bring it to the Charles & Cappy Whiteside Greek Life Leadership Center, Walton Hall 101, no later than fourteen (14) days prior to the event. Forms turned in fewer than fourteen (14) business days will be denied.

THEME OF FUNCTION: ________________________________

CHAPTER FILLING OUT FORM: ________________________________

CHAPTERS ATTENDING: ________________________________
(List all chapters attending)

DATE/DAY OF FUNCTION: ________________________________

TIME OF FUNCTION: ________________________________
(Beginning & Ending)

LOCATION OF FUNCTION: ________________________________

PERSON FILLING OUT FORM: ________________________________

TELEPHONE NUMBER: ________________________________

EMAIL ADDRESS: ________________________________

PERSON RESPONSIBLE AT FUNCTION: ________________________________

TELEPHONE NUMBER: ________________________________

NAME OF ADVISOR TO BE PRESENT:
SIGNATURE OF ADVISOR TO BE PRESENT
PHONE NUMBER OF ADVISOR TO BE PRESENT
EMAIL ADDRESS OF ADVISOR TO BE PRESENT

***Notification of mid-week functions is necessary to insure Greek organizations are in compliance with the Greek Academic Standards & IFC/Panhellenic/NPHC/UGC Social Guidelines.***