

**THE UNIVERSITY OF ARKANSAS  
PANHELLENIC ASSOCIATION  
BYLAWS**

Revised Spring 2015

\*Note that the Panhellenic Association refers to the entire Panhellenic community at the University of Arkansas, while the Panhellenic Council refers to the Panhellenic Executive Board, delegates, and junior delegates.

**ARTICLE I. FINANCE**

1. The fiscal year of the University of Arkansas Panhellenic Association shall be from January 1 to December 31.
2. The signature of the President or the Vice President of Administration and the Panhellenic Advisor shall be required to bind the University of Arkansas Panhellenic Association.
3. All checks issued on behalf of the University of Arkansas Panhellenic Association shall be signed by the President or Vice President of Administration, and approved by the Panhellenic Advisor.
4. All payments due to the University of Arkansas Panhellenic Association shall be given to the Vice President of Administration, who shall record them. Checks for payments shall be made payable to the University of Arkansas Panhellenic Association.
5. Membership Dues
  - a. Dues of each Panhellenic Association member fraternity shall be an assessment per initiated member. The amount of such dues shall be determined each semester by the Panhellenic Council.
  - b. The dues of each Panhellenic Association member shall be payable by the end of the sixth week of each semester.
  - c. Any other fees required of Panhellenic members must be passed by a three-fourths majority vote.

**ARTICLE II. MEMBERSHIP**

The Panhellenic Association shall consist of currently enrolled students who are active members of the local chapters of the NPC at the University of Arkansas. The constitution and bylaws of the National Panhellenic Council mandates that all eleven organizations affiliated with NPC at the University of Arkansas be members of the local council. Local chapters of the following affiliated organizations are eligible for membership.

Alpha Chi Omega, Alpha Delta Pi, Alpha Omicron Pi, Chi Omega, Delta Delta Delta, Kappa Delta, Kappa Kappa Gamma, Phi Mu, Pi Beta Phi, and Zeta Tau Alpha.

A member organization shall be considered active if:

1. A member organization must pay all dues, fines, and fees that may have incurred from previous sanctions throughout the year. A member organization is considered inactive until all dues, fines, and assessments have been collected.
2. A member organization must adhere to and abide by all regulations, guidelines, agreements, and arrangements as outlined in this document.
3. All officers must be financially active with the council to continue to perform the duties of their respective offices.
4. All voting representatives' organizations must be financially active with the council before she can vote.
5. The council member organizations may not extend membership to non-university students, or students that are not considered full-time by the University of Arkansas.

### **ARTICLE III. DELEGATE RESPONSIBILITIES**

All delegates will have these responsibilities:

1. The primary duty of the delegate is to act as a liaison between the Panhellenic Council and her chapter. This involves giving a full report of every council meeting to her chapter, and following through with any request of her chapter or the council. To perform this duty, attendance at all council meetings is imperative.
2. The delegate is responsible for being familiar with NPC policies, NPC Unanimous Agreements and Resolutions, Panhellenic Association recruitment rules, and any other policies enacted by the Panhellenic Council.
3. The delegate should be the stabilizing force within her chapter, always working toward stronger Panhellenic relations. She should act as a calm, unbiased mediator in any problem.
4. The delegate is to be active in all Panhellenic functions, and cooperate in all activities with the utmost speed.
5. The delegate must educate her chapter on basic Panhellenic ideas, as she works to improve the Panhellenic spirit in her chapter. As the delegate, she will serve as an important roll model to her chapter.
6. Attendance per semester
  - a. The senior and junior delegates are required to attend all Panhellenic Council meetings and retreats. If a delegate's absence is unavoidable, a proxy must be present. Junior delegates automatically move to the senior delegate's chair.
  - b. If a delegate arrives to a council meeting after the Vice President of Administration completes roll call, the delegate will be marked tardy. Two tardies will constitute an absence.
  - c. If a delegate is absent for two Panhellenic Council meetings with no proxy present, the delegate will be dismissed from her duties. Three proxies will result in dismissal.

### Accountability

Delegates who fail to fulfill the above responsibilities will be held accountable using the following:

1. The first offense will result in a written warning that will be sent to the offending delegate and her chapter's president.
2. The second offense will result in an infraction filed against the offending individual's chapter and dismissal from her duty.

## **ARTICLE IV. ELIGIBILITY, SELECTION AND REMOVAL OF EXECUTIVE OFFICERS**

### Eligibility

1. To be eligible for a Panhellenic Council Executive Board position, the woman must have a minimum 2.5 cumulative GPA and must maintain a 2.5 cumulative grade point average and a 2.5 GPA while an officer. Eligibility shall be verified by the Panhellenic Council Advisor.
2. In order to be slated for a Panhellenic Council Executive Board position, applicants must meet the following requirements:
  - a. The President and Vice President of Administration must have been one of the following:
    - i. Panhellenic Delegate for one year
    - ii. Panhellenic Executive Board member for at least one semester
    - iii. Chapter Executive Officer for at least one year
  - b. The Vice President of Recruitment and Director of Recruitment Counselors must have been a recruitment counselor for one year.
  - c. The Vice President of Judicial Affairs, Scholarship and Educational Programs, and Public Relations must have been one of the following:
    - i. Panhellenic Delegate for one year
    - ii. Panhellenic Executive Board member for at least one semester
    - iii. Chapter Executive Officer for at least one year
    - iv. Attended Panhellenic meetings regularly for one month prior to slating interviews.
3. A chapter may not have more than two women serving on the Panhellenic Council Executive board during the same term.

### Selection of Officers

1. The election of officers must be completed by Thanksgiving break each year, determined by the University of Arkansas.

2. Each person must submit her name and qualifications on an application provided by the Panhellenic Association.
3. Applications for the Panhellenic Council Executive Board shall go out to chapters no later than the last full week in September.
4. Applications must be completed and returned to the Office of Greek Life within two weeks of distribution.
5. The slating committee will review all applications and select applicants for interviews. Candidates will be notified and should sign up for interviews which will be first come, first serve.
6. The Panhellenic President will organize the slating committee.
  - a. The slating committee will be comprised of the outgoing Panhellenic Council Executive Board, and an outgoing voting delegate from each chapter not represented on the outgoing Panhellenic Council Executive Board.
    - i. If a voting delegate cannot fulfill her duties on the slating committee, an alternate delegate may take her position on the slating committee. That replacement will be the option of the President.
  - b. The Panhellenic Advisor will be a non-voting member of the slating committee.
7. No person is eligible for the slating committee if she has applied for a Panhellenic Council Executive Board office.
8. The current Panhellenic Council Executive Board will develop the interview protocol, including questions for the applicants. Both will be approved by the Panhellenic Advisor.
9. Interviews will be held in the fourth week of the election timeline and will each be no longer than thirty minutes in length. In the event of the timeline falling during Homecoming week, interviews can be moved to the fifth week of the election timeline.
10. After all interviews are completed, the slating committee shall select a single slate to be presented at the Panhellenic Council meeting.
11. The slate will be presented to the council delegates to return to their chapter to obtain approval.
12. A three-fourths vote from the council will pass the officer slate.
13. If the slate is passed, the new executive members are inducted into office the last meeting of the semester.
14. If the Panhellenic Council does not pass the slate, the slate will be divided and voted on immediately by office using the following procedure:
  - a. The slated candidate is automatically nominated for the position.
  - b. Nominations from the floor shall be allowed at elections, provided the nominee has completed an application and was selected for an interview by the slating committee.
    - i. The nominee must have ranked the position they are nominated for in their application.
  - c. Candidates will give a speech that is no longer than three minutes in length.

- d. The delegates will vote by secret ballot.
- e. In case of a tie, two re-votes will be taken following discussion. If a tie vote remains, the Panhellenic President shall break the tie.

#### Removal of Officers

1. The Panhellenic Council Executive Board shall be removed from office for:
  - a. Failure to uphold the unanimous agreements, resolutions, bylaws, constitution, creed, oaths of the National Panhellenic Conference, or oaths of the Panhellenic Association at the University of Arkansas.
  - b. Failure to uphold University of Arkansas policies and student codes.
  - c. Having any unexcused or more than 2 excused absences from Panhellenic Council Meetings.
  - d. Having any unexcused or more than 2 excused absences from Panhellenic Council Executive Board Meetings.
2. The impeachment/resignation procedures will follow Robert's Rules of Order. The voting members of the council hold the power to remove an officer by a three-fourths vote.
3. In the case of impeachment/resignation, procedures requiring immediate attention, as deemed by the Panhellenic President and/or Advisor, during recruitment, or a time not during the regular fall/spring semester, the Panhellenic Council Executive Board shall have the power to remove an officer by a three-fourths vote.
  - a. The time and place of the hearing will be set by the Panhellenic President and Advisor.
  - b. A 24-hour notice must be given to all Panhellenic Council Executive Officers of the hearing.
  - c. At least 4 of the Panhellenic Council Executive Officers must be present to conduct a hearing.
  - d. The accused officer must suspend their officer duties until the hearing concludes.
4. Vacancies in the Executive Board shall be filled as outlined in Article VI Section 3 of the Panhellenic Constitution.

### **ARTICLE V. OFFICER DUTIES**

#### The President shall:

1. Assume general responsibility for the functioning of the Panhellenic Council, its agencies and committees, including the enforcement of the provisions of the constitution, the bylaws, and other Panhellenic Council regulations.
2. Call and preside at all regular and special meetings of the Panhellenic Council and the Panhellenic Council Executive Board.
3. Report as required to the National Panhellenic Conference Area Advisor.

4. Meet regularly with the Panhellenic Advisor and other University Administrators as needed.
5. Be responsible for the official external correspondence of the University of Arkansas Panhellenic Council unless provided for otherwise, including serving as the official voice of the University of Arkansas Panhellenic Association to any external groups.
6. Appoint committee chairwomen and membership as necessary with the approval of the Panhellenic Council Executive Board.
7. Serve as an ex-officio member of all Panhellenic Council committees with voice but no vote.
8. Serve on University committees as the official representative of the University of Arkansas Panhellenic Association or ensure that a representative is appointed unless otherwise provided.
9. Maintain a complete and up-to-date President's file in the Office of Greek Life which will include a copy of the current Panhellenic Council constitution and bylaws; current Panhellenic Council budget; current National Panhellenic Council Manual of Information and related materials; current correspondence and materials received from the National Panhellenic Conference Area Advisor; copies of the College Panhellenic Reports to the Area Advisor and other pertinent materials.
10. Design and implement a Panhellenic recognition program for chapters. If one exists, it is the duty of the President to maintain its purpose.
11. Chair a constitution and bylaw review committee as necessary.
12. Attend all major Panhellenic activities as deemed mandatory by the Panhellenic Advisor so long as a four-week notification is given. Examples include, but are not limited to, AFLV, Greek Summit, and any National Panhellenic sponsored program (e.g., Something of Value and Advanced Panhellenic)
13. Schedule and serve 2 hours in the Panhellenic Office each week.
14. Be available to work in the Panhellenic Office during the summer months and be paid by Panhellenic for her services.
15. All monetary transactions, publications/marketing efforts, written documentations, mass email mailings, or any other forms of communications should be cleared through the primary advisor for the purpose of liability issues and/or to avoid unwarranted situations which may affect the entire council or the University of Arkansas Greek Community.

The Vice President of Administration shall:

1. Record, report, and distribute minutes to the Panhellenic Council delegates and NPC Area Advisor of all meetings of the Panhellenic Council and Executive Board actions.
2. Keep an up-to-date roll of the members of the Panhellenic Council and call it at all council meetings
3. Be responsible for the official internal correspondence of the University of

- Arkansas Panhellenic Association unless provided for otherwise.
4. Prepare a schedule of meetings dates/times and a roster of Panhellenic Council delegates to be distributed to each Panhellenic Council delegate and the Panhellenic Council Executive Board at the start of each new semester.
  5. Register Panhellenic as registered student organization each fall with the Office of Student Involvement and Leadership Office.
  6. Ensure that Panhellenic Council Delegates have up-to-date copies of essential Panhellenic and Greek Life materials
  7. Prepare and maintain the Panhellenic Association's budget, including maintaining up-to-date financial records.
  8. Compile chapter totals, distribute chapter totals, and send out dues payment sheets accordingly.
  9. Notify of all payments due to the Panhellenic Council, collect all dues, and give receipts.
  10. Be responsible for the prompt payment of all bills for the University of Arkansas Panhellenic Association.
  11. Be responsible for all reimbursements between officers and Panhellenic Council and between other registered student organizations and Panhellenic Association.
  12. Maintain a complete and up-to-date file of all materials related to this position, including, but not limited to, the minutes of all Panhellenic Council meetings, monthly budget summaries, financial transactions, and membership totals in the Office of Greek Life.
  13. Succeed to the President in her absence.
  14. Attend all major Panhellenic activities as deemed mandatory by the President so long as a four-week notification is given. Examples include, but are not limited to, MGCA, Greek Summit, and any National Panhellenic sponsored program (e.g., Something of Value and Advanced Panhellenic)
  15. Schedule and serve 2 hours in the Panhellenic Office each week.
  16. All monetary transactions, publications/marketing efforts, written documentations, mass email mailings, or any other forms of communications should be cleared through the Primary Advisor for the purpose of liability issues and/or to avoid unwarranted situations which may affect the entire council or the University of Arkansas Greek Community.

The Vice President of Recruitment shall:

1. Be responsible for the organization of formal recruitment in cooperation with the Panhellenic Advisor.
2. Coordinate all recruitment activities throughout the year.
3. Promote recruitment at the University of Arkansas.
4. Be responsible for the Panhellenic recruitment booklet/flyer/orientation slideshow.
5. Keep a record of new members, disaffiliated new members, and re-affiliating new members and current statistics concerning the number of initiated members.
6. Compile recruitment statistics following formal recruitment.

7. Compile all Recruitment rules and schedules
8. Chair a recruitment rules review committee as needed.
9. Serve on the committee for selection of recruitment counselors.
10. Maintain a flow of ideas among other National Panhellenic organizations concerning Panhellenic recruitment.
11. Compile recruitment evaluations from the potential members, chapter recruitment chairwomen, alumnae advisors and recruitment counselors.
12. Be available to work in the Office of Greek Life during the summer months and be paid by the Panhellenic Association for their services.
13. Maintain a complete and up-to-date file of all materials related to this position in the Office of Greek Life.
14. Attend all major Panhellenic activities as deemed mandatory by the President so long as a 4 week notification is given. Examples include, but are not limited to, MGCA, Greek Summit, and any National Panhellenic sponsored program (e.g., Something of Value and Advanced Panhellenic)
15. Schedule and serve 2 hours in the Panhellenic Office each week.
16. All monetary transactions, publications/marketing efforts, written documentations, mass email mailings, or any other forms of communications should be cleared through the Primary Advisor for the purpose of liability issues and/or to avoid unwarranted situations which may affect the entire council or the University of Arkansas Greek Community.

The Vice President of Judicial Affairs shall:

1. Interpret and enforce the unanimous agreements, resolutions, bylaws, constitution, recruitment rules, creed, and oaths of the National Panhellenic Conference and Panhellenic Association of the University of Arkansas.
2. Call and preside overall Judicial Board hearings.
3. Interview and select a judicial committee.
4. Conduct Judicial Board training sessions which meet the criteria within the Judicial Procedures.
5. Inform chapter presidents and council delegates of current judicial procedures.
6. Assist in the review and revision of the Panhellenic constitution, bylaws, and recruitment rules.
7. Design and implement a monthly Panhellenic recognition program for chapter members.
8. Maintain a complete and up-to-date file of all materials related to this position in the Office of Greek Life.
9. Perform all other duties usually pertaining to this office and as specified elsewhere in the constitution, bylaws, and recruitment rules.
10. Attend all major Panhellenic activities as deemed mandatory by the President so long as a four-week notification is given. Examples include, but are not limited to, MGCA, Greek Summit, and any National Panhellenic sponsored program (e.g., Something of Value and Advanced Panhellenic)



11. Schedule and serve 2 hours in the Panhellenic Office each week.
12. All monetary transactions, publications/marketing efforts, written documentations, mass email mailings, or any other forms of communications should be cleared through the Primary Advisor for the purpose of liability issues and/or to avoid unwarranted situations which may affect the entire council or the University of Arkansas Greek Community.

The Vice President of Philanthropy & Community Service shall:

1. Conduct round tables for chapter community service/philanthropy chairs at least once per semester.
2. Sponsor or co-sponsor a service project that involves a university or community member.
3. Co-sponsor community service events with non-Greek affiliated members and/or community members.
4. Provide educational programs that articulate the need, benefit, and value of the community service for working with community agencies and their constituents.
5. Support and encourage chapter participation in all university community service and philanthropy events.
6. Actively support the initiatives that get students registered to vote.
7. Annually recognize the outstanding community service of individual members.
8. Annually award chapters who co-sponsor philanthropy events with non-Greek affiliated members or organizations.
9. Routinely verify that chapters make donations to their designated agencies including the chapter's national philanthropy.
10. Sponsor or co-sponsor at least two philanthropic projects per year with all of the Greek councils.
11. Maintain a complete up-to-date file of all materials related to this position in the Office of Greek Life.
12. Attend all major Panhellenic activities as deemed mandatory by the President so long as a 4 week notification is given. Examples include

The Vice President of Scholarship and Educational Programs shall:

1. Plan a member development program for sorority members through the use of guest speakers at Panhellenic Association meetings and events.
2. Work with New Greek Council and Greek Life Facilitators in the leadership development of sorority new members.
3. Organize at least one women's issues program per year.
4. Be responsible for the Panhellenic academic program, including Major Greeks.
5. Oversee the distribution of the Panhellenic scholarship fund, including the application and selection process of scholarship recipients.
6. Maintain a complete and up-to-date file of all materials related to this position in the Office of Greek Life.
7. Attend all major Panhellenic activities as deemed mandatory by the President

so long as a four-week notification is given. Examples include, but are not limited to, MGCA, Greek Summit, and any National Panhellenic sponsored program (e.g., Something of Value and Advanced Panhellenic)

8. Schedule and serve 2 hours in the Panhellenic Office each week.
9. All monetary transactions, publications/marketing efforts, written documentations, mass email mailings, or any other forms of communications should be cleared through the Primary Advisor for the purpose of liability issues and/or to avoid unwarranted situations which may affect the entire council or the University of Arkansas Greek Community.

The Vice President of Public Relations shall:

1. Promote sorority life at the University of Arkansas.
2. Coordinate all award applications for the University of Arkansas Panhellenic Association.
3. Compile a calendar of events from Panhellenic chapters each semester and distribute to the Office of Greek life and the Inter-Fraternity Council.
4. Be responsible for all social media accounts, including, but not limited to, Twitter, Facebook, Instagram, Google Blogger, and YouTube.
5. Be responsible for upkeep of the Panhellenic portion of the Greek Life website.
6. Plan and execute one all-sorority sisterhood event each semester.
7. Maintain a complete and up-to-date file of all materials related to this position in the Office of Greek Life.
8. Attend all major Panhellenic activities as deemed mandatory by the President so long as a 4 week notification is given. Examples include, but are not limited to, MGCA, Greek Summit, and any National Panhellenic sponsored program (e.g., Something of Value and Advanced Panhellenic)
9. Schedule and serve 2 hours in the Panhellenic Office each week.
10. All monetary transactions, publications/marketing efforts, written documentations, mass email mailings, or any other forms of communications should be cleared through the Primary Advisor for the purpose of liability issues and/or to avoid unwarranted situations which may affect the entire council or the University of Arkansas Greek Community.

The Director of Recruitment Counselors shall:

1. Report to and assist the Vice President of Recruitment.
2. Chair the Gamma Chi Selection Committee.
3. Develop, execute, and assess all Gamma Chi training.
4. Assist in the Gamma Chi scheduling during the week before and the week of recruitment.
5. Organize a Gamma Chi volunteer event during Gamma Chi training.
6. Be available to work in the Office of Greek Life during the summer months and be paid by Panhellenic for their services.
7. Perform all other duties pertaining to this office.
8. Maintain a complete and up-to-date file of all materials related to this

- position in the Office of Greek Life.
9. Attend all major Panhellenic activities as deemed mandatory by the President so long as a four-week notification is given. Examples include, but are not limited to, MGCA, Greek Summit, and any National Panhellenic sponsored program (e.g., Something of Value and Advanced Panhellenic)
  10. Schedule and serve 2 hours in the Panhellenic Office each week.
  11. All monetary transactions, publications/marketing efforts, written documentations, mass email mailings, or any other forms of communications should be cleared through the Primary Advisor for the purpose of liability issues and/or to avoid unwarranted situations which may affect the entire council or the University of Arkansas Greek Community.

## **ARTICLE VI. ADMINISTRATION OF MEMBERSHIP SELECTION**

1. An early formal fall recruitment shall be held.
2. The system used during recruitment shall be determined by the Director of Greek life and Panhellenic Advisor.
3. Chapters that do not fill quota during formal recruitment may continue to recruit and pledge to quota in continuous open bidding.
4. All membership selection events shall be held in the chapter room, chapter house, and/or campus facilities unless otherwise approved by the Director of Greek life and Panhellenic Advisor.
5. Every regularly enrolled new member, initiate, or affiliate of a chapter shall be counted in the chapter total.
  - a. A list of pledged, initiated and affiliated members shall be filed with the Office of Greek Life and forwarded to the President of the Panhellenic Council and National Panhellenic Conference before the first day of classes in each semester.
  - b. Any termination or other change in membership shall be reported to the Office of Greek life no later than 24 hours after it has occurred.
6. The recruitment policies of the Panhellenic Association at the University of Arkansas shall be formulated by the Panhellenic Executive Board, then submitted to the Panhellenic Council and approved by a three-fourths majority vote.

## **ARTICLE IX. EXTENSION**

Extension is the process of adding a NPC women's organization to the University of Arkansas Panhellenic Association. The University of Arkansas Panhellenic Association shall follow all NPC unanimous agreements and NPC extension guidelines found on the NPC website and in the Manual of Information.

Only regular members of the Panhellenic Council shall vote on extension matters.

Extension shall occur:

1. When all NPC chapters at the University of Arkansas are close to or over total. The Panhellenic Council shall consider raising total or opening for extension.

2. Such a chapter shall be organized by a NPC women's organization or through organization of a local sorority which may petition a NPC women's organization for a chapter.
3. Consideration should be given to NPC organizations that have previously had chapters on the campus and to those NPC organizations which have filed letters expressing an interest in the campus.
4. The Panhellenic Council shall adhere to the University of Arkansas' colonization procedures.

## **ARTICLE X. PLEDGING AND INITIATION**

1. To be an eligible new member, a woman must be regularly matriculated at the University of Arkansas and meet the requirements established by the Panhellenic Council.
2. A Panhellenic Association member organization may not issue an invitation to membership or formally affiliate a woman during a school recess or prior to Bid Day.
3. A new member may be initiated whenever she has met the requirements of the fraternity to which she is affiliated.
4. Each potential member shall pay a fee to participate in recruitment activities. This fee shall be payable at the time she registers for recruitment and is payable to and becomes property of the Panhellenic Association.

## **ARTICLE XI. HAZING**

All forms of hazing, bid day, and/or pre-initiation activities which are defined as hazing shall be banned from the University of Arkansas Panhellenic Association.

Hazing, defined as, but not limited to, any act imposed on current or potential members of a group or organization that endangers the mental or physical health or safety of a person, that defaces or destroys public or private property, that is likely to result in humiliation or ridicule, or that is likely to result in interference with academic efforts regardless of the consent of the participants, or any actions or activities prohibited by Ark, Code Ann. 6-5-201 and Ark, Code Ann. 6-5-204.

Ark, Code Ann. 6-5-210

The following activities have at one time or another been identified as hazing by courts and/or institutions of higher education:

1. Requiring new members to practice periods of silence
2. Conducting any type of "hell week" activities
3. Requiring the carrying of items such as statues, rocks, paddles, etc.
4. Requiring calisthenics such as sit-ups, push-ups, etc.
5. Forcing or coercing someone to eat or drink against their will
6. Completing tasks in order to obtain signatures
7. Phone duty

8. Paddling or striking in any manner
9. Marking or branding
10. Physical harassment: pushing, cursing, yelling, etc.
11. Staging any form of "line-up"
12. Sleep deprivation
13. Preventing / restricting class attendance
14. Preventing personal hygiene
15. Causing indecent exposure
16. Requiring uncomfortable attire
17. Keeping the date of initiation into the group a secret
18. Work parties / clean up for new members only
19. Scavenger or treasure hunts

## **ARTICLE XII. SOCIAL EVENT POLICY**

The Panhellenic Association shall follow all policies and procedures set forth by the University of Arkansas and the Office of Greek Life. Members or organizations in violation of these policies and procedures will be subject to sanctions from the University of Arkansas Office of Student Standards and Conduct, and the Office of Greek Life.

## **ARTICLE XIX. VIOLATION**

Chapters shall be held accountable for the conduct of their individual collegiate and alumnae members. Conduct contrary to the NPC unanimous Agreements, these bylaws, the Panhellenic constitution, University of Arkansas code of ethics, standing rules, and/or membership recruitment regulations of the University of Arkansas Panhellenic Association shall be considered a violation.

Violations of the recruitment rules shall be handled as specified in the recruitment rules guidelines.

Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

If informal discussions are unsuccessful, the judicial process will be set in motion by filing a report of the alleged violation. The University of Arkansas Panhellenic Association shall follow all mediation guidelines found in the Manual of Information.

- A. **Mediation.** Mediation is the first step of the judicial process. The University of Arkansas Panhellenic Association shall follow all NPC Unanimous Agreements concerning the judicial process found in the Manual of Information.
- B. **Judicial Board hearing.** When a violation is not settled informally or through mediation, the Judicial Board shall resolve the issue in a Judicial Board hearing. The Panhellenic Association shall adopt procedures in the standing rules for this purpose that are consistent with the NPC Unanimous Agreements.

- C. **Appeal of Judicial Board ruling.** A decision of the Judicial Board may be appealed by any involved party to the NPC College Panhellenic's Judicial Appeal Committee. The University of Arkansas Panhellenic Association shall follow all NPC Unanimous Agreements concerning the appeals process found in the Manual of Information.

## **ARTICLE XX. RSO EVENT PARTICIPATION**

In order to refrain from financially straining Panhellenic chapters, over-programming, and compromising the risk management policies of the Panhellenic chapters, the following guidelines will be used to approve Panhellenic Association participation.

1. Event Approval Timeline
  - a. 6 weeks before the event
    - i. The organization hosting the event must submit a completed packet to the Panhellenic President for the Panhellenic Council's approval.
  - b. 5 weeks before the event
    - i. The organization hosting the event will present the event to the Panhellenic Council. The presentation should include a typed handout that includes a detailed description of the event(s), the date, time, place, purpose of the points-based event, specific rules, judging criteria, judge's names/background, expectations of the sororities, including entrance and event fees, t-shirt design and price, and the scoring of the events.
    - ii. Council delegates will bring the event information back to their respective chapter to discuss the approval and/or potential revisions to the event.
  - c. 4 weeks before the event
    - i. Panhellenic delegates bring forward their chapter's approval and/or suggested revisions.
    - ii. Panhellenic considers suggested revisions.
    - iii. After gathering revisions from all chapters, one delegate from each chapter will vote to approve or disapprove the event.
    - iv. A three-fourths vote will pass the event.
2. Changes
  - a. No changes may be made to the event, except for a change in date due to weather, unless approved by the Panhellenic Council Executive Board.
    - i. If changes are made to the event without approval of the Panhellenic Council, Panhellenic chapters will immediately withdraw from the event and require a reimbursement of entrance fees paid to the women's organizations. Sororities may also require a refund on t-shirt fees if items are derogatory or are not approved by the Panhellenic Council Executive Board.
3. Unapproved Events
  - a. Panhellenic chapters may not participate in an event if it does not get approved by the Panhellenic Council.
    - i. Individual Panhellenic chapter members may participate

separately from the chapter as long as they pay their own fee and do not associate themselves with the chapter (i.e. cannot compete for the chapter, win points for the chapter, wear chapter letters, have a team name that corresponds to their chapter, etc.)

- b. Panhellenic women will not participate in an RSO event without a three-fourths approval from the Panhellenic Council.
  - c. Panhellenic women will not participate in beauty contests which involve wearing inappropriate clothing such as swimsuits excluding the Miss University of Arkansas pageant. All costume ideas and Panhellenic performances must pass the approval of the Panhellenic Council Executive Board, Panhellenic Advisor, and/or Director of Greek Life.
  - d. Greek pairings will be selected on a random basis.
  - e. Panhellenic chapters competing in Greek council sponsored events must adhere to the guidelines established for participation outlined in Article XIX Section 4.
4. RSO Event Limitations
- a. RSO events cannot exceed two days of Panhellenic Association participation and each day's worth of activities cannot exceed a four hour limit.
    - i. Blood drives will not be factored into the two day limit.
  - b. RSO events involving blood drives cannot award points to Panhellenic chapters based on the highest chapter participation. Organizations can award points to chapters which reach the set percentage outlined in the chapter's packet.
    - i. No set percentage can exceed ten percent of the chapter's total.
    - ii. No additional points can be given to chapters donating above the set percentage.
  - c. Organizations cannot set entrance fees above \$150 per team and/or chapter.
  - d. Panhellenic chapter attendance cannot be factored into the point allocation for the competition.

## **ARTICLE XXI. CALENDAR**

In an effort to reduce over-programming of Panhellenic chapters and their members, the following guidelines will be used to set the Panhellenic Association.

1. The Panhellenic Council will release the calendar of events for the upcoming academic semester at least 2 weeks before the first day of class.
2. All chapters must submit their dates to the Vice President of Public Relations by her specified date.
  - a. Submissions must include event name, date, approximate start and end time, and location.
  - b. After the specified deadline, chapters must submit potential dates to the Vice President of Public Relations for approval. Requests will be approved on a first come, first serve basis.
3. Events will be scheduled in the following order of priority:

- a. Founders Day
  - b. Greek Life Events
  - c. Initiation
  - d. Annual Events
    - i. Having occurred for two or more consecutive years
    - ii. RSO annual events must follow the guidelines found in Article XIX.
  - e. Philanthropy Events
    - i. No more than one philanthropy dinner may be held by a chapter each semester. This excludes percentage nights.
  - f. Functions
4. In the event that two or more chapters schedule an event of equal priority on the same date, the chapter with the highest GPA from the previous semester will get priority.
    - a. Events may be scheduled on the same day so long as the times do not conflict and participation at one event will not negatively effect participation at the other event.
  5. No social functions are to be held the first two weeks of each semester without specific approval from the Panhellenic Council Executive Board.

## **ARTICLE XXII. AMMENDMENTS**

These bylaws may be amended at any regular or special meeting of the University of Arkansas Panhellenic Council by a two-thirds vote, provided that the proposed amendment has been announced and submitted in writing at the previous regular meeting allowing an opportunity for chapter input.

## **ARTICLE XXIII. DISSOLUTION**

The University of Arkansas Panhellenic Association shall be dissolved when only one regular member exists. In the event of the dissolution of this Association, none of the assets of the Association shall be distributed to any members of the Association, but after payment of the debts of the Association its assets shall be given to the National Panhellenic Conference.